



Sacred Heart School Mundaring P & F Meeting Minutes

Date of Meeting: Monday 1st May 2017 9am - Staff Room

Meeting opened at 9am. Chaired by Kylie Vardy

1.0 Prayer: Our Father

2.0 Present: Kylie Vardy, Clare Wood, Fleur Ryan, Rachel Wigley, Chris Vercho, Eloise Hoyle, Wendy Hooper, Sarah Skeaf, Natalie McGrath, Anna, Karen Pitt, Frances Haji-Ali, Tony Fyfe

Apologies: Eley Hooper, Emma Crean

3.0 Confirmation of previous minutes

Orla, second by Natalie

4.0 Business arising from previous minutes

ITEM	PREVIOUS MINUTE	ACTION
4.1	Notice board	<ul style="list-style-type: none"> PP and Kindy has now been organised
4.2	Canteen	<ul style="list-style-type: none"> Up and running, volunteers are still needed
4.3	Grants List	<ul style="list-style-type: none"> Kylie had given the Grants list to Frances Ideas for grants are need, Frances to give some ideas of what the school would like.
4.4	Tulip Fundraiser	<ul style="list-style-type: none"> Brochures sent out to families, due on the 15th May
4.5	Playground Equipment/Drinking fountain	<ul style="list-style-type: none"> Rachel and Frances came up with some ideas to be discussed further Top lawn area, discussed putting a sand pit are there with logs, stepping logs and deciduous tress Under the Norfolk pines, take out the plants and make this a small sand pit and play area More nature play Chalkboard along the wall behind the classrooms Logs on the lower area on the oval Sub committee: Rachel, Karen and Anna they will report back with ideas to Frances

5.0 Correspondence - nil

ITEM	MINUTE	ACTION
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6.0 Reports

6.1	Treasurers Report	<ul style="list-style-type: none"> No change from last meeting
6.2	Board Report	<ul style="list-style-type: none"> No meeting since last P & F

6.3	Principals Report	<ul style="list-style-type: none"> • nil
6.4	Presidents Report	<ul style="list-style-type: none"> • nil
6.5	Class Representative Reports	
	Kindy	Nil
	Pre-Primary	Nil
	Year 1	Nil
	Year 2	Nil
	Year 3	Nil
	Year 4	Nil
	Year 5	Nil
	Year 6	Nil

7.0 General Business

ITEM	MINUTE	ACTION
7.1	Cake Stall	<ul style="list-style-type: none"> • 20th May at Woolworths • Insurance details have been sent to centre management • Looking for parent helpers
7.2	Market Day	<ul style="list-style-type: none"> • Emma to organise flyers for collections for donations
7.3	Mother's Day	<ul style="list-style-type: none"> • Donations of gifts to be received by families • Kindy/PP stall to be held on the 11th May • P & F to purchase extra gifts if needed
7.4	Nature Play	<ul style="list-style-type: none"> • Once an idea has been settled on we will ask for parent help
7.5	Cyber safety workshop	<ul style="list-style-type: none"> • This is being looked into
7.6	Sci-tech fundraiser	<ul style="list-style-type: none"> • Sci-tech will be open only for Sacred heart family and friends • Minimum 300 people • Next available date is 5th August • Reps to send out as an idea to parents and care givers

8. Parish Matters

- Wendy to be added to the minute's list.
- Meet and Greet for all board, Parish council and P & F members, looking at June

9. Leadership

- None

10. Next Meeting

9am Monday 19th June
Meeting closed 9.45 am